

Town of Marion

Minutes of Meeting

Board/Committee Music Hall Advisory Committee

Date Wednesday, April 21, 2021

Time 4:00 pm

Location Zoom meeting

<https://us02web.zoom.us/j/5905899039pwd=d1lNNHdUKzAxTmo2UzZPb244S0JEdz09>

Meeting ID: 590 589 9039

Passcode: 563847

Present: Chrissie Bascom, Tami Daniel, Frank McNamee, Randy Parker, Marcus Monteiro, Tinker Saltonstall, Phil Sanborn, Margot Stone, Helene Sughrue.

Absent: Shaun Cormier, Lynn Crocker, Clare Foley.

Accept Minutes of January 20, 2021, Margot Stone

The minutes accepted as amended.

Treasurer's Report, Phil Sanborn

The Committee voted to take a distribution \$10,000 distribution from the investment account for the Music Hall Endowment and add it to the Town's account.

Music Hall Gifts/Donations Account Activity

(account held by the Town of Marion, MA)

1/19/21 through 4/18/21

REVENUE

No Reported Revenue During This Period

EXPENDITURES

No Reported Expenditures During This Period

MUSIC HALL GIFTS/DONATIONS ACCOUNT BALANCE on 01/18/21: \$1,680.00

MUSIC HALL GIFTS/DONATIONS ACCOUNT BALANCE on 04/18/21: \$1,680.00

Music Hall Restoration Trust Account Activity

(account held by the Town of Marion, MA)

1/19/21 through 4/18/21

REVENUE

Interest on Savings Account

01/29/21 \$0.18

02/26/21 \$0.16

03/31/21 \$0.15

EXPENDITURES

Part-Time Wages paid to Music Hall Coordinator

01/20/21 \$303.10

02/03/21 \$303.10

02/17/21 \$303.10

02/24/21 \$303.10

03/10/21 \$303.10

03/24/21 \$303.10

04/14/21 \$303.10

MUSIC HALL RESTORATION TRUST ACCOUNT BALANCE on 01/18/21: \$15,635.94

MUSIC HALL RESTORATION TRUST ACCOUNT BALANCE on 04/18/21: \$8,218.25*

*The Sippican Historical Society holds the investment account for the Music Hall Endowment. This account is subject to daily market trends. A balance of \$400,795.16 was quoted on January 15, 2021. A balance of \$419,000 was quoted on April 19, 2021. \$250,000 of that balance is restricted principal of the endowment and cannot be distributed in any form. Essentially, there is \$169,000 in this account available for distribution.

The Committee voted to accept the Treasurer's report as given.

Nominating Report, Chrissie Bascom

The Committee reviewed three candidates for membership.

Presentation of new candidates for membership

Lauren Boucher (Tinker Saltonstall)

Lauren Boucher is a college counselor at Tabor and also helps with the community service program. She would provide another link with Tabor. Margot Stone adds that she has known Lauren as her granddaughter's college advisor, finding her caring and attentive, and enthusiastic.

Joan Gardner (Phil Sanborn)

A retired librarian who has summered here since childhood, Joan recently became a full-time resident. She is a Former Member of the Select Board in Acton and, subsequently, understands both open meeting and conflict of interest law. She is looking for ways to become more involved in the community and is excited about the Music Hall Tinker echoed Phil's sentiments.

Jessica Barrett (Phil Sanborn)

Currently a librarian at Sippican School, Jessica lives on Black Hall Court. She is a member of the Tri-County Symphonic Band and serves as its Secretary. In that capacity, she produces excellent meeting notes. She loves the history of buildings in town and was thrilled to hear about this opportunity.

Discussion

Three excellent candidates. We do need a Treasurer and a Secretary. We do not need to limit the membership of the Committee. We could, for example, invite all three. An odd number is ideal in order to break a tie.

The Committee voted to accept all three candidates. Tinker and Phil will summarize the Committee's comments and then submit names to Select Board, who will post the positions.

Resignations

Lynn Crocker and Chrissie Bascom have resigned from the Committee. Lynn can be available for any interior design consultation.

The Committee voted to accept resignations.

Change of Co-Chairs

Phil Sanborn will step into co-chair the committee with Margot Stone.

Building, Frank McNamee, Shaun Cormier

Current projects

CC Davis Paintings

The paintings are ready to be placed. The Committee noted that the group that rents for Voice Movement Therapy pays substantial rent and they use the walls to bounce beach balls off—as part of therapy. We would have to take paintings down every time they have a meeting, a feasible but time-consuming task. The income might outweigh the burden of having to remove the paintings each time the group uses the space. The Committee proposed that we put paintings up and adjust if

this becomes a maintenance concern for the Sippican Historical Society staff.

Walkway

Because they are a safety issue, the walkway repairs are the Committee's first priority. The cost of the repair will be \$5,000. Work is scheduled to start soon.

The Committee voted on this expenditure previously.

Gutters

Important to the integrity of the building, the gutters are the next maintenance priority. Frank and Shaun plan to meet with Bareka, the company working on a similar job for the Town House. The cost for this project will come out of endowment and will be voted on by the Committee and the Sippican Historical Society Board. Scrapping the old copper gutters may help mitigate costs.

Shaun will secure the three bids that the Town will require.

Energy Efficiency Changes

This item is tabled until Shaun's return.

Publicity, Tinker Saltonstall, Clare Foley

Since the Music Hall has been closed, there have been no events held there and no publicity required.

Landscape, Tinker Saltonstall

The Music Hall's landscaping responsibilities include the Music Hall and, because we voted on it, the watering trough. Tinker has worked with Steve Gonsalves to reach a price that would allow the Hall to continue to use his services. Phil suggests that we get three estimates, including Steve's, and then consider the lowest.

Steve's cost is \$995 for one clean-up and we need three—early spring, midsummer, and fall. Randy assured the Committee that the Town would do one clean-up and Tinker volunteered to ask if the Town can do two. She will explore other contractors and the practicality of relying on volunteers as well.

Jody Dickerson has said that the Department of Public Works will buy and deliver the plants for the areas the Music Hall is responsible for. Volunteers will plant them and then a team of 14 volunteers will water them throughout the season.

Coordinator's Report, Tami Daniel

COVID Status and reopening

2021 Calendar

Tami has recorded a lot of interest in rentals for events at the Music Hall this Fall. The YMCA hopes to have a fundraiser in October. After the May 10 Town Meeting, the Music Hall may open Monday through Thursday for town-sponsored meetings and, if that goes well, Saturday and Sunday for public use. As COVID guidelines continue to shift, the Hall will adjust its policies.

Paulsen Piano Dedication, Margot Stone, Phil Sanborn, Frank McNamee

Nothing to report.

Pop-up Concerts, Phil Sanborn

Funding opportunities

The Music Hall would like to host outdoor concerts again this year. Phil suggested that the musicians should be compensated and that a fair price would be \$300 per concert. The Committee agrees that the musicians should be compensated for their work but did not yet know of a way to fund that expenditure. Ideally, we would host six concerts a summer.

Town Requirements (See Attached), Margot Stone

Committee members must be sworn in and must complete the online training that is required of all members of Town committees. Town Clerk Lissa Magauran can help Committee members figure out which requirements they must meet and how they can meet them.

Volunteer for New Member Information Packets, Margot Stone

Chrissie Bascom will create New Member Information packets. Phil suggested that the ORCTV's packet could be a good model.

Old Business

None.

New Business

On Saturday, April 24, Randall Elgin, Margie Baldwin, and Tinker Saltonstall will meet to create a small garden in memory of Chris Brown.

The meeting was adjourned at 5:18 pm.

Next Meeting:

Wednesday, July 21, 2021, 4:00 pm, the Music Hall

Missing Information

Yellow = Missing

MUSIC HALL ADVISORY COMM

Last Name	First Name	Expiration	Annual Distribution Date	Renewal Online Training	Last Sworn In Date		Phone
Bascom	Chrissie	6/30/2022		7/22/2021	9/3/2019	christinambascom@gmail.com	(508) 272-6829
Crocker	Lynn	6/30/2023				etcrocker@gmail.com	(508) 748-1648
Healy-Foley	Clare	6/30/2021	2/19/2021			clarefhealy@gmail.com	(508) 748-0628
McNamee	Frank	6/30/2022				frank@marionantiques.com	(508) 498-7136
Parker	Randy	6/30/2021	3/22/2021	6/10/2021		rlparkerelectric@yahoo.com	508-317-0240
Saltonstall	Katrina	6/30/2023	3/22/2021	2/22/2023	7/28/2020	tinkersalty@gmail.com	(508) 353-2315
Sanborn	Phil	6/30/2022				psanborn14@verizon.net	(508) 748-1808
Stone	Margot	6/30/2022	2/18/2021	7/22/2021	4/13/2021	margotdstone@gmail.com	(508) 748-0762
Sughrue	Helene	6/30/2021			8/3/2018	hsughrue@gmail.com	(508) 287-0292
Monteiro	Marcus	6/30/2021		10/2/2022	9/30/2020	mymmfour@gmail.com	(508) 361-1270

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